

Cumbria & Northumbria Target Shooting Association

CONSTITUTION

Incorporating the

Cumberland & Westmorland Rifle Association
and the
Northumberland Small-bore Rifle Association

January 2000

TITLE

The name of the Association shall be The Cumbria & Northumbria Target Shooting Association.

PURPOSE

2. The aims of the Association shall be:
 - a. To foster and support Target shooting throughout the Counties of Cumbria and Northumberland.
 - b. To encourage the formation of target shooting clubs within the Association area.
 - c. To arrange competitions. To hold meetings, both indoors and outdoors, with a view to stimulating and improving marksmanship, for which prizes may be offered.
 - d. To select the representative County Teams to compete in National and Inter-County matches.
 - e. To affiliate to the NSRA as the official County Association for Small-Bore shooting in the area, and to affiliate to any other organisation likely to promote the aims and objects of the Association.

MEMBERSHIP

3. Membership of the Association shall be open to the following:

Clubs and Associations

- a. Any Club, Association or Organisation recognised as being situated within the boundaries of the former Counties of Cumberland, Northumberland and Westmorland. These organisations shall be known as Resident clubs.
- b. Any other Club, Association or Organisation (which are formed outside the boundaries defined at para 3a) whose members wish to enter the competitions organised by the Association, such organisations shall be known as Non-Resident.

SUBSCRIPTIONS

4. The Annual General Meeting shall determine all subscriptions for the forthcoming year. Such subscriptions shall be paid within three months of commencement of the Financial year. Any Club, Association or Organisation 12 months in arrears shall be deemed to have resigned.

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BUSINESS AND FINANCIAL YEAR

5. The Business and Financial year shall be from the First day of January until the Thirty-first day of December each year.

OFFICERS

6. The Officers of the Association shall be:

President	Chairman
Honorary Secretary	Honorary Treasurer
Honorary Assistant Treasurer	Competition Secretary
County Team Captains	Development Officer
Representative to the NSRA Council	

COUNCIL

7. A Council consisting of the Officers of the Association, plus one duly appointed representative of each Resident club, shall manage the affairs of the Association. In the absence of any specified nomination the Secretary of each affiliated body will be the duly appointed representative to the Council.
8. The Council shall hold office until the Council Meeting next following the Annual General Meeting.
9. The Council shall meet as they deem necessary and at such times and places as they may decide. The quorum shall be five.
10. The Council shall have the power to co-opt any person at any time for such purpose and period as the Council may decide.

DUTIES OF THE COUNCIL

11. The Duties of the Council shall be:
 - a. To control the affairs of the Association in the interests of shooting and in accordance with the Constitution and Rules.
 - b. To present a report of the affairs of the Association in all its aspects to the members of the Association at the Annual General Meeting.
 - c. To approve the accounts for the financial year before presentation at the Annual General Meeting.
 - d. To create sub committees and delegate any of its powers to said sub committees and if deemed advisable, may appoint thereon persons who are not members of the Council.
 - e. To examine applications for, and if approved, sanction the affiliation of any Club, Association or Organisation.

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- f. To cancel or suspend the affiliation of any Club, Association, Organisation or individual if in the opinion of 75 percent of the Council present at the meeting, the conduct of the Club, Association, Organisation or individual is proved to be objectionable or calculated to bring the Association into disrepute. If the suspension of any Club, Association, Organisation or individual is the result of flagrant breach of the rules of the NSRA, (or any other Organisation under para 2e) a full report of the Association's decision shall be sent to the NSRA or the appropriate governing body.
- g. To fill any office for the unexpired period of the year should it become vacant owing to resignation, illness or death.

DUTIES OF THE SUB-COMMITTEES

- 12. The sub-Committees established by the Council shall in the exercise of the powers so delegated conform to any regulations, which may be imposed upon them from time to time by the Council. All sub-Committees shall present a report at the next Council Meeting.
- 13. The members of a Sub-Committee will have the power to elect their own Chairman.

FINANCE

- 14. The funds of the Association shall be under the control of the Council.
- 15. All subscriptions, Competition Fees, and other receipts shall be expended in accordance with the objects of the Association as the Council deems fit.
- 16. The Honorary Treasurer shall keep, or cause to be kept, proper accounts which shall be made up to the Thirty-first day of December in each year, and which will be duly reported upon at the next Annual General Meeting. The Honorary treasurer shall produce a statement of accounts at such other times as may be required by the Council.
- 17. All monies received by Officers or members on behalf of the Association shall be paid into an account operated by the Council on behalf of the Association. The Honorary Treasurer shall make payments on behalf of the Association.
- 18. All cheques drawn on the Association's Bank Account shall be signed by any two of the following:
Chairman, Honorary Treasurer, Honorary Assistant Treasurer, Honorary Secretary.
Plus two members of the Council who shall be nominated as needed.

AUDITORS

- 19. All Auditors of the Association shall be appointed by the members at the Annual General Meeting, for a period of 12 months. They shall not be members of the Council.

ANNUAL GENERAL MEETING

- 20. The Annual General Meeting will normally be held not later than the Thirty-first day of May each year.
- 21. The quorum of the Meeting shall be seven eligible to vote.

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22. Those eligible to vote shall be:
- a. The Officers of the Association.
 - b. All Clubs, Associations or Organisations affiliated under Rules 3(a) and whose subscriptions have been paid as decided at the previous Annual General Meeting shall be entitled to two votes on all matters decided at the Annual General Meeting through their nominated Council representative.
23. The business of the Annual General Meeting shall be:
- a. Election of the Officers of the Association.
 - b. To receive the report of the Council.
 - c. To receive and approve the Accounts of the Association and the Honorary Treasurer's report.
 - d. To appoint the auditors.
 - e. Any other matters relevant to the Annual General Meeting, of which due written notice has been given to the Honorary Secretary of the Association not less than 28 days prior to the meeting.
 - f. Any matter not being advised under para 23e will not be permitted unless allowed by the Chairman of the meeting.

EXTRAORDINARY GENERAL MEETING

24. The Honorary Secretary shall convene an EGM of the Association by a resolution of the Council, stating the business to be brought before such meeting, and of which 28 days written notice has been given.
25. The Honorary Secretary shall convene an EGM on the written request of the Committee of at least four Clubs, Associations or Organisations affiliated to the Association. The request shall state the business to be brought before the meeting.
26. A meeting so convened shall be held within 28 days following the Resolution or request being received by the Honorary Secretary, and the quorum for such a meeting shall be seven persons eligible to vote.
27. No other business may be discussed at an EGM other than the business for which the Extraordinary General Meeting was convened.
28. For a resolution to be passed at an EGM there must be a two thirds majority of those present and eligible to vote.

PROCEDURE AT MEETINGS

29. At a General Meeting or Council Meeting, voting on each item may be a show of hands or by ballot at the discretion of the Chairman. Three persons eligible to vote present at the meeting may demand a ballot. In the event of a ballot, scrutineers will be nominated by the members present, who will be responsible for the counting of the votes, and the result of the ballot will be made known by the Chairman of the meeting. If an equal number of votes are cast for and against, the Chairman of the meeting shall have a casting vote.

NOTICE OF MEETINGS

30. The Honorary Secretary shall give not less than 6 weeks notice for all General Meetings and 14 days notice for a Council Meeting, to those entitled to attend and vote. The signature to any such notice may be written or printed.

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ALTERATIONS TO THE CONSTITUTION

31. No addition, deletion or alteration shall be made to the Constitution, unless 28 days notice, in writing, of the proposed addition, deletion or alteration is given, and until it is passed at the Annual General Meeting or An Extraordinary General Meeting of the Association. Such addition, deletion or alteration may only be made by a resolution, which is agreed to by not less than two-thirds of those present and entitled to vote.

BYE-LAWS

32. The Council may make bylaws within the Association for the conduct of target shooting, and where an appropriate rule of the Governing Body of a discipline is in existence, that rule may be applied. Where no special bye-law is in force, all shooting shall be governed by the Rules of the National Governing Body

ALL PROPERTY AND FUNDS

33. All property and Funds belonging to the Association shall be vested in and under the control of the Council. The Council may pay accounts and incur any normal liabilities on behalf of the Association. The Association hereby indemnifies the Committee and Officers against any claim or demand in respect of any liability properly and bona fide incurred on behalf of the Association.
34. In the event of the Association being wound up, the property and assets of the Association shall not belong to the members of the Association but shall be made over, as determined by the Council, to either:
- a. The Officers for the time being of the National Small Bore Rifle Association, to be used by them to the benefit of the national membership.
- Or**
- b. The Officers of some other shooting institution of like mind.
 - c. Any trophies to be returned to the donor or his/her family where there is a specific instruction for the presentation.

J C Rowley
Chairman
Cumberland & Westmorland R A

P J Turnbull
Chairman
Northumberland S B R A

K W Chapman
Hon Secretary
Cumberland & Westmorland R A

D. Price
Hon Secretary
Northumberland S B R A